



# Release Notes

## Allowing Staff to Manually Update Punch Pass Details

### General Overview

The purpose of this task is to allow staff members to manually edit a punch pass that was sold to a student to change the following values if they have the appropriate permission to do so:

- The number of maximum punches allowed
- Expiration date

### How will this benefit me?

This will allow your staff to easily adjust an existing punch pass for a student by granting additional punches or extending the expiration date as needed.

### Where will I see these changes?

These changes will affect the Office Portal (additional settings and controls).

### What is being changed/added?

We are adding a new Permission that will allow staff members to manually edit a punch pass that was sold to a student to change the following values:

- The number of maximum punches allowed
- Expiration date

## How does this work with existing settings?

This adds new functionality to Punch Passes reflected on the student/family record to manually adjust the following values if they have the appropriate permission to do so:

- The number of maximum punches allowed
- Expiration date